

WILLOW PARK SCHOOL

PARENTS' ASSOCIATION MINUTES



Regular Meeting

Date: Tuesday Dec 9, 2025

Time: 7:32 pm

Chair: Melissa Stead

Minutes: Renee Klapstein

Location: Willow Park School Staffroom

In Attendance

Melissa Stead (President), Renee Klapstein (Secretary), Greg Luchak (Principal), Victoria Cook (Treasurer), Kate Clifford (Teacher), Lynette Goodwin, Tiffany Solila, Jillian Walker (Vice President), Tasha Halldorson, Tanya Dukeshire (Assistant Principal), Robin MacDonald

Review & Adoption of Minutes

The September minutes were reviewed, motioned as accepted by Tiffany, 2nd by Jillian

Reports

Treasurer's report

- General Account: \$13, 300.31
- AGLC \$8,423.89
 - When our casino money expire? June 2026
- TOTAL: \$21, 724.20

FUNDRAISING

- Hot Dog Days: December 19th, 135 hotdogs, 74 chips, 77 juice, 118 cookies
- 50/50: Christmas & Spring Dance
 - Christmas: currently at \$990 (winner takes half). Can it be announced at the Winter Activity night (over PA system or in the gym between grades)? QR codes will be posted around the school.
- Spring Dance – start collecting raffle donations!!

- April 10th & 17th would be best dates for Fri in April
- Reach out to the DJ to see when he is available
- Paint Night: it's expensive, adults only would be most enjoyable. When should we do it?
- Leduc Theatre Popcorn Fundraiser: sell it to us at \$0.75 per bag, theatre will make the popcorn and bag it for us.
- DFS - \$93.35 (let's do one in the spring too)

HOT LUNCH UPDATE – Victoria Cook

- Let's do it weekly!
- McDonalds \$183.50 – assures us that it will not come cold again
- Subway \$176.35 – we will not use that location again due to quality issues
- Krispy Kreme \$402.93 – was a huge hit
- Press'd \$125 – gave us a \$15 credit due to bug in salad, we can refund that person the \$15

New Business

- PAWS Facebook page: parents should share and invite people to our page

Old Business

Principal/Teacher Requests

PAWS School & Teacher Request Criteria: PAWS to fund fun and enriching experiences for students to provide them opportunities that they might not have otherwise.

- TEACHER REQUESTS:
 - Viewsonic Smartboards: 2 smartboards in the school are the oldest boards of the school and need to be replaced, \$3000 x2 = \$6000 (including install cost). Voted all in favour.
 - Tent for sensory room: \$86.72 plus tax = \$91.06. Voted all in favour.
 - Sand Timers for students to use: \$11.99 plus tax = \$12.59 Voted all in favour.
 - Heavy Hands Tool Box: OT put a box of stuff together to support fine motor skill development. 2 more boxes. \$112 for 2 boxes. Voted all in favour.

Meeting Adjourned at 8:01 pm – all in favour

Next meeting

February 3, 2025

March 17, 2025

May 5, 2025